

Wilson Memorial Library	Board of Trustees
	Approved: 2/22/2021
Memorial and Gift Policy	

Memorial and Gift Policy

- I.) The library accepts gifts of books and other materials with the understanding that they will be added to the collection only if appropriate and needed.
- II.) If they are not needed because of duplication, condition, or dated information the Director can dispose of them as they see fit.
- III.) The same criteria of selection which are applied to purchase material are applied to gifts.
- IV.) Memorial Gifts of books or money are also accepted with suitable bookplates placed in the books.
- V.) Specific Memorial books can be ordered for the library on request of a patron if the request meets the criteria established by the Board. If no selected title or genre is requested, the book selection will be made by the Library Director.
- VI.) The Wilson Memorial Library encourages and appreciates gifts and donations.
- VII.) By law, the library is not allowed to appraise the value of donated materials, though it can provide an acknowledgement of receipt of the items if requested by donor.
- VIII.) Gifts become the property of the Wilson Memorial Library and will be used at the discretion of the Library Board and/or the Director.